



CDC Vimont/CDC Lachute
CODE OF CONDUCT
CODE DE VIE

2025-2026

Student Code of Conduct & Agreement

PURPOSE

CDC Vimont/Lachute is committed to promoting a learning and working environment that promotes health, safety and well-being in a safe, and caring atmosphere by upholding expected behavior for all students and staff members. The CDC Vimont/Lachute's Code of Conduct is a set of values, rules, standards, and principles outlining expectations to ensure a positive learning environment and the opportunity for all to achieve personal success.

PRINCIPLES

Students and staff need to demonstrate ethical and respectful conduct and adhere to CDC Vimont/Lachute's Code of Conduct. We are all expected to uphold the Code of Conduct. We have a responsibility to create a respectful and inclusive community, which is shaped by the experiences students and staff have at CDC Vimont/Lachute each day. We do not tolerate harassment, discrimination, threats, bullying or any similar behavior against anyone.

RESPECT

To exhibit behavior that shows respect for the rights, property and safety of oneself and others.

Students are expected to:

- be polite and courteous to others;
- respect centre property and rules of the establishment;
- express themselves without demonstrating discrimination based on age, race, ethnicity, gender identity, sexual orientation, religious affiliation, physical and/or mental health issues;
- engage in behaviour that contributes to a safe, undistruptive, and collegial learning environment;
- be polite and courteous with peers and staff members;
- respect directives given by staff members in class and at the centre;
- circulate in a calm and orderly fashion.

RESPONSIBILITY

To accept personal responsibility for one's behavior in order to maintain a safe and productive learning environment.

Students are expected to:

- come to class on time, adhere to the schedule, prepared with all necessary materials;
- dress in an appropriate fashion, suitable for school (see dress code);
- allow for an environment where all students and staff may express themselves without fear of discrimination based on age, race, ethnicity, ability, gender identity, sexual orientation, religion, political views, marital status, physical and/or mental health issues
- complete all assigned work;
- consume food and beverages in the classroom or cafeteria in a manner that respects the physical space and your teacher's classroom expectations;
- be honest and to reject any form of plagiarism and cheating;
- refrain from the possession and/or consumption of alcohol and illegal drugs;
- refrain from coming to school under the influence of drugs or alcohol.

CONSEQUENCES

CDC Vimont/Lachute is committed to maintaining a safe school/work environment that respects the self-esteem and dignity of all staff and students by following the Code of Conduct. Consequences support and encourage self-control and help change inappropriate behavior. The strategies used to develop understanding and respect for the Code of Conduct may vary from student to student. Appropriate consequences will result when there is disregard for the Code of Conduct. These will reflect based on the:

- severity of the misbehavior and take into account the frequency and duration of the action;
- student's individual file;
- discretion of the staff and the administration.

SPECIFIC PROCEDURES

Acceptable Use of Information Technology

The use of any technology (i.e. computer, camera, etc.) must adhere to the Policy on the Acceptable Use of Information and Communication Technology. Resources are available at www.swlauriersb.qc.ca

Lending Materials

If teachers or other staff have provided students with a loan of tools, books or any other materials, students must return these items at the agreed-upon time.

Attendance

Students must attend all classes regularly in order to achieve success. The file of a student, who without justification, is absent for five (5) consecutive days or more for students in general education, Basic English and Francization on a full-time status, and three(3) consecutive days for francization students on a part-time status or who demonstrates a pattern of absences, is closed automatically. In this case, the student must re-register.

Cellular Phones

Classroom teachers have the discretion to create policies for their individual courses. In general, cell phone usage during class time may be allowed for didactic purposes. Phones must be placed on silent mode. Should a student expect an important message, please inform the classroom teacher.

Students at CDC Vimont who need to use their phone during class time, may not take calls on the second floor. Students in CDC Lachute must use the cafeteria area.

Circulation in the Hallways During Class Time

Circulation during class time is limited to a minimum. Out of respect for others we ask students to be respectful and quiet in the hallways.

Communication/Posters

The Centre's administration must approve and sign all documents and posters prior to circulation within the Centre. Posters can be displayed in the locations indicated by the Centre's administration. Posters not bearing the required authorization and/or posted in locations otherwise approved will be removed.

Dress Code

CDC Vimont/Lachute strives to build an inclusive environment where all students and staff feel a sense of belonging and valued for who they are and the differences they bring. Students may dress and style their hair in a manner that expresses their individuality without unnecessary discipline, body shaming, or creation of disparities.

We value the uniqueness of all individuals and seek to provide a positive climate to ensure all members feel safe, respected, nurtured, and accepted. This policy permits additional attire requirements when necessary to ensure safety in academic settings such as physical education activities and science labs. The following dress code applies to all:

Students must always wear a top, a bottom and footwear:

- Clothing, jewelry, or personal items worn at the Centres must not support or promote the use of weapons, drugs, alcohol, violence, racism, hate speech, illegal or violent conduct or demonstrate gang/hate group affiliation;
- Clothing must cover private parts or midriff with opaque material and may not expose private parts including midriff, nipples, buttocks, or genitals;
- Clothing, jewelry, or personal items may not be sexist, pornographic and/or sexual in nature.

Outings/Field Trips

Field trips are recognized as important moments in learning related to the curriculum; a shared social experience that provides the opportunity for students to encounter and explore novel things in an authentic setting.

We expect and encourage students to participate in class outings organized by teachers.

Parking

CDC Vimont: Parking for students is at the end of the building in the parking lot on the North side only. Student vehicles parked in Staff Parking risk being towed.

CDC Lachute: Parking is available in the parking lot of the Curling Club across the street.

Note: Any student who exhibits discourteous behavior in either parking lot will be denied parking privileges.

Smoking, Drugs and Alcohol

It is forbidden and prohibited while in the Center for students to:

- Smoke, vape, and/or use any form of drugs in the building;
- Smoke and/or vape outdoors within a 9-meter radius of the building;
- Be under the influence of drugs or alcohol or their residual effects;

- Be in possession, consume, distribute, manufacture, offer, sell, exchange or otherwise use drugs or alcohol in whatever form.

A student will be removed immediately from the Center should the Center Director or, in their absence, a designated representative, have reasonable grounds to believe a student is under the influence of alcohol or drugs.

School Board Transportation

The Sir Wilfrid Laurier School Board aims to facilitate accessibility to its educational programs by providing safe and reliable transportation services, taking into consideration constraints of existing resources. It is important to remember the transportation service is a privilege extended to the adult education community. Should behaviour be unacceptable, transportation privileges will be revoked.



Code of Conduct

AGREEMENT

I have read the CDC Laurier – Lachute Code of Conduct regarding the set of values, rules, standards, and principles outlining expectations to ensure a positive learning environment and the opportunity for all to achieve personal success. I acknowledge I am expected to act in accordance with the principles and follow the requirements of this Code of Conduct and all Sir Wilfrid Laurier School Board policies.

I will make sure to respect the rules as well as the policies so as to allow all CDC users to evolve in a safe and healthy environment. I also understand that all CDC Vimont / Lachute Staff Members will enforce the Code of Conduct and therefore, I will equally respect all figures of authority.

Student's name

Date

Student's signature

